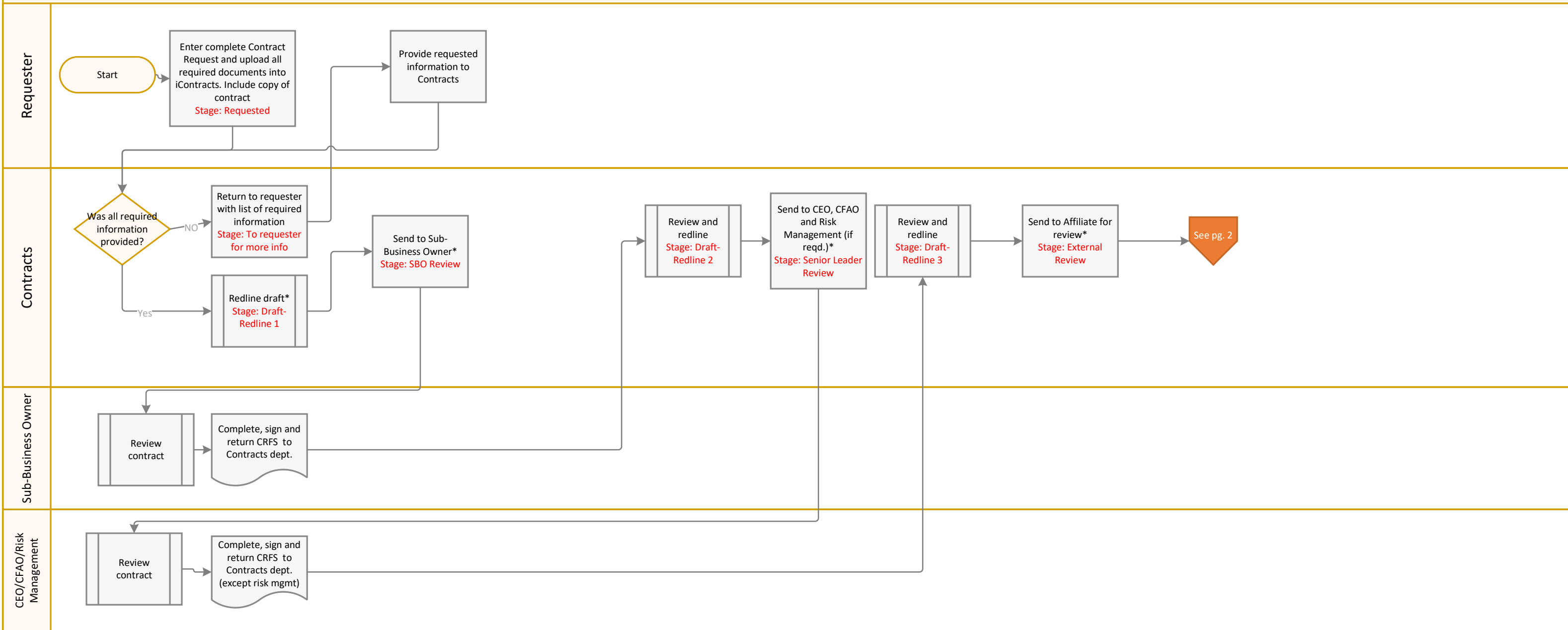


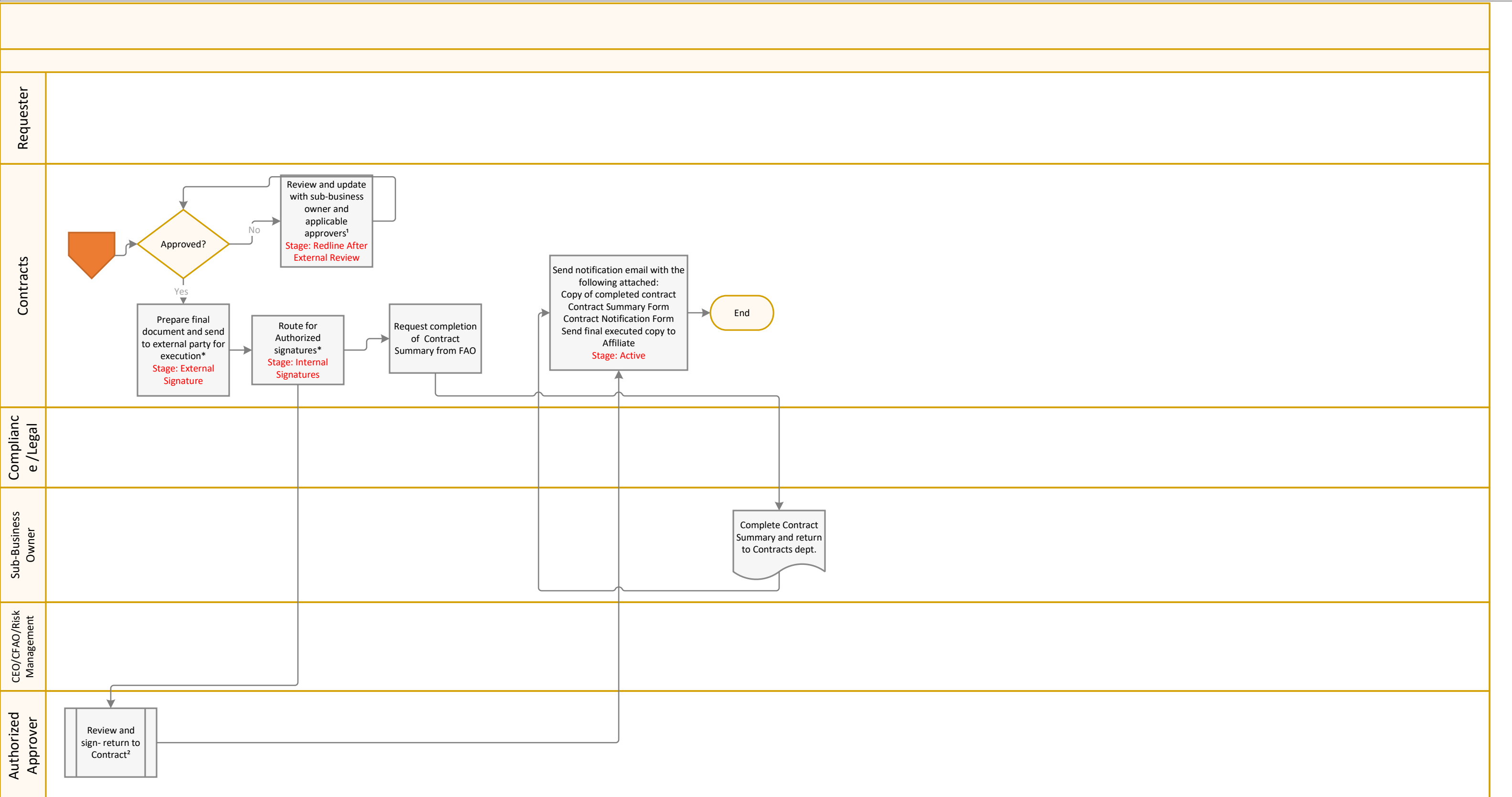
# Contracts Process

Purpose: The purpose of this workflow is to outline the requirements and responsibilities for requesting and processing an Expedited Contract using a standard template. **Note:** Refer to list of approved standard templates on page 3 of this document



**Notes:**  
 \* = Denotes stages that are mandatory for all types of contracts  
 PLAs Only- Sent to Program Coordinators for signatures

# Contracts Process



**Notes:**

<sup>1</sup>If Compliance or Legal review is required after external review, Contracts will route for approval.

<sup>2</sup> NDAs only can be signed by the CEO. All other contracts must be signed by the Dean.

**Approved Standard Templates:**

- AAMC Affiliation Agreement
- Master Affiliation Agreement
- Program Letter of Agreement
- Reverse Master Affiliation Agreement
- One-Time Letter of Authorization
- CBE Agreement
- Professional Services Agreement
- Hospitalist Agreement
- Non-Disclosure Agreement
- Settlement Agreement